

## **SM Federal Credit Union**

PO Box 498 Mission, KS 66201 913-831-4555

www.smfederal.org

## **Outgoing Domestic Wire Transfer Instructions**

This form is to assist you with your Domestic Wire Transfer from your personal account.

Domestic Wires are processed at any location and by email or fax request.

Wires over \$3,000.00 which will be crediting an account other than your personal account will require you to personally come to our office.

There is no fee to process a Domestic Wire Transfer from your SMFCU account. Domestic Wires are sent Monday thru Friday from 8am to 4pm excluding holidays. Requests received via fax or email after 3:45 pm will be processed the next business day.

Signature and copy of Valid ID required with your request: Driver's License, State-Issued ID, Military ID, or Passport.

Once completed, visit any branch location or scan your signed request along with your ID and email it to <u>info@smfederal.org</u> or fax it to 913-831-0495.

Please contact the receiving institution for their incoming wire instructions before completing your request.

A representative will contact you for further verification on emailed and faxed requests before processing your wire request.